

# THE PERFECT COMBINATION

IT Consultant + Virtual & Lifestyle Assistant



Featuring

Samiyyah Williams of Divine Consultants



[WWW.DIVINE-CONSULTANTS.COM](http://WWW.DIVINE-CONSULTANTS.COM)

## TECHNICAL SUPPORT

Using our many years of experience in the technical support field, our major areas of practice is providing technical support for devices, computers, software, etc.

## WEBSITE DEVELOPER

We manage the creation of your startup website, including ecommerce, establishing a domain name, selecting a web host service, as well as uploading content onto your site. If you have an existing website, we can also assist with making adjustments.

## PROCESSES & PROCEDURES

One of the most important things that small businesses forget to implement and document in their businesses are processes and procedures. The holy grail for ease when it's time to scale. We set up user accounts, provide a customized onboarding and off-boarding process for your staff. We implement security settings and best practices for access to company data.

## BUSINESS CONSULTANT

Combined with the services that we offer, we also provide business coaching where we help you to build stronger connections with your team and ways to help you work more efficiently in your business and professional life.

## LIFESTYLE ASSISTANT

Lifestyle Assistance is a professional management and administrative support service that is tailored to your specific needs. An assistant will become the indispensable and trusted ally to help you breathe easily and manage work, play, and day-to-day life.

## PROJECT COORDINATOR

The detail oriented person understands the importance of being careful and thorough. However, as a busy professional, finding this kind of time can be difficult.

That's why I strive to deliver excellence in service while keeping you informed at every stage of your project. I've been involved in several large scale projects that required great attention to detail. You will feel confident knowing I have the skillsets, determination and expertise to make your project a success.

## CLIENT & CUSTOMER RELATIONS

In my 7+ years of experience in an international corporate setting, managing a team of 6, and engaging with various clients of all socioeconomic backgrounds, has taught me the importance of being an active listener and how to cultivate positive relationships. I honed my customer relations and management skills and dealt with the sensitive nature of client communications and skillfully navigated conflict(s).

# what we stand for

## OUR VALUES

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### SOLUTIONS



### PARTNERSHIP



### INTEGRITY



### TRANSPARENCY



### EXCELLENCE



### TRANSPARENCY

We take delight in your curiosity. We will never withhold information and will always provide full disclosure.

### SOLUTIONS:

We manage the problem solving with our solution-focused approaches, so you can move more freely in your personal life and business.

### PARTNERSHIP:

We are more than consultants; our focus is to partner with you to expand your mission. We love seeing you succeed.

### INTEGRITY:

We take data security and confidential information seriously and we will never deliberately compromise your information. You can trust us.

### EXCELLENCE:

We take pride in everything we do and work diligently to provide you with a level of excellence that's unbeatable.

# client portfolio



courtney sloane design



# testimonials

“It’s been a pleasure working with Samiyyah on our data migration and file sharing projects. She’s incredibly knowledgeable, provides unmatched customer service and she’s even saved us money by consolidating software licenses. I look forward to working with Samiyyah on other projects in the near future.”

**Scotch Porter**

Calvin Quallis Founder/CEO

“I reached out to Samiyyah after stressing over my website for 4 months. I felt no one could capture my essence and vision. We set up a consultation so she could hear how I wanted it to look and feel, she gave me a projected done date which in my opinion was very quick, and then she got to work. Immediately from the fonts small details and colors I knew she was a great fit for me. She stayed in communication with me to teach me things that were important for me to learn about my website, and that is so valuable to me, something I’ve never experienced before. Samiyyah also kept in contact with me when she had clarifying questions, she didn’t just assume anything. She is the most thorough person I’ve ever worked with, and I am so proud of my website. It truly represents me. I highly recommend Samiyyah.”

**Heal With Tiara**

Tiara Willis Founder/CEO

Samiyyah flawlessly redesigned my entire website! She decluttered it, simplified the wording, saw gaps and filled it, while also providing me with the tech support that I needed. She was fast, reliable and made me feel as if I was her only client even though I know that’s not true. I would highly recommend Samiyyah for any web design and tech support. She does a great job with the copywriting as well. Hire her now!

**Defying Resistance**

Frantzes Lys, Founder/CEO

Unfortunately my journey as a business owner has led me to the conclusion that good help and good people are in short supply, Samiyyah is both. We have worked together diligently on my education company for 6 months. Her deliverables always exceed expectations, she never misses a meeting or neglects a task. She genuinely supports her client’s objectives with care and class. My days of compromising my vision ended the day we began working together.

**3LLC Consulting & Services**

LaTasha Simms, Founder/CEO

# work with us

1

Complete Our **Client Intake Form**. In this short form we gather a few details about your current needs/project.

Once reviewed, if we determine your **project** is a perfect fit for DVC you will receive an email with a link to schedule a consultation.

2

